

Instructions for Out of Region Teams entering GEVA Tournaments.

(Begin by going to <http://reg.geva.org>)

Garden Empire Interactive© Splash - R_SPLASH reg.geva.org

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<p style="text-align: center;">Individuals</p> <p>Users:</p> <ul style="list-style-type: none">All Players, Coaches, and Officials. <p>Features:</p> <ul style="list-style-type: none">Allow a club to access your personal data (name, address, phone, email, etc...) to aide in Team Registration.Print Individual Registration Forms, Try Out Release Forms, etc...View Team name(s) you have been added to.View Officiating Status.Online Referee Testing (Adults Only)	<p style="text-align: center;">Out of Region Teams</p> <p>Users:</p> <ul style="list-style-type: none">All non GEVA Region Teams. <p>Features:</p> <ul style="list-style-type: none">Allow a Out of Region Teams submit data required to enter GEVA Tournaments.	<p style="text-align: center;">Clubs and Teams</p> <p>Users:</p> <ul style="list-style-type: none">Club Reps and staff assigned by the club rep.Club Officials' Trainers.Team Reps.Tournament Directors. <p>Features:</p> <ul style="list-style-type: none">Club, Team and Individual registration.Tournament ManagementTeam RostersPrint Registration CardsOfficials Management (Jrs)
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1. Click here

Dec. 10, 2008

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Garden Empire Interactive© ORT Logon Panel - R_LOGON_ORT reg.geva.org

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Out of Region Team(ORT) Online

[New ORT Users click here first to Register](#)

Users:

- Out of Region(ORT) Team Reps
- All non GEVA Region Teams.

Features:

- Allow Out of Region(ORT) teams to submit information required to enter GEVA Tournaments.
- Note that you need a separate User name and Password for each team.

User Logon

User Name:

Password:

2. Click here

[Forgot Password? click here](#)

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User Registration

User Name:

Password:

Retype Password:

Email:

3a. User=Team Name
 3b. 5 char min. psw
 3c. Confirm psw
 3d. Valid email addr.
 3e. Click "Continue"

Continue

Back

Dec. 10, 2008

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Current User: Bubba's Heroes

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User Registration**User Registration Approved**

User Name: Bubba's Heroes
 Email: bubba@myhometown.com

4. Click "Logon"

Logon

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Current User: Bubba's Heroes

Team Mgt

Add Team Rep Information

5. Click here

of some of the features you will see once you add your Team
on:

- Allow Tournament Directors to access you team data.
- Print Tournament Registration Forms.

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Current User: Bubba's Heroes

Add Out of Region TeamField [***** Required] Contents

- Team Gender: Male Female
- Team Age Level: Adult Junior

6a. Select Male or Female

6b. Select Adult or Junior

OK

Close

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Current User: Bubba's Heroes

Add Out of Region Team

Field [• Required] Contents

- Team Code:
- Team Name:

7b. Team Name here

7a. Bubba's Heroes is an IREVA Men's B team that is part of a club called Home Boys with a 5 char. code of HOME B. We are the only B team.

Our code would be: **MAHOMEB1IEB**

Adult Team Code format is: FAccccc1RRLL where:
 F is F for Female or M for Male
 A for Adult
 cccc is your 5 character club code
 1 is the team rank (1, 2, 3 etc)
 RR is the two character region code (GE, NE, IE, etc)
 L is level of play: B, BB, A, AA

Team Rep Information

Name • First: • Last:

- Email:
- Street:
- City:
- State & Zip Code: NJ • Zip: Zip+4:
- Phone: - - xt
- Alternate Phone: - - xt

7c. Team Representative's Information Please give Cell phone

7d. Click "OK"

Current User: Bubba's Heroes

Current ORTeam: 0521 MAHOMEB1IEB Bubba's Heroes Rep: Bubba

Add Out of Region Team

Field [• Required] Contents

- Team Code: MAHOMEB1IEB
- Team Name: Bubba's Heroes

Adult Team Code format is: FAccccc1RRLL where:
 F is F for Female or M for Male
 A for Adult
 cccc is your 5 character club code
 1 is the team rank (1, 2, 3 etc)
 RR is the two character region code (GE, NE, IE, etc)
 L is level of play: B, BB, A, AA

Team Rep Information

Name • First: Hubba • Last: Bubba

- Email: bubba@myhometown.com
- Street: 555 Anywhere
- City: Nowhere
- State & Zip Code: NY • Zip: 12345 Zip+4:
- Phone: 212 - 555 - 1212 xt
- Alternate Phone: - - xt

8. Click "Home"

Garden Empire Interactive© Current User, Club and Team Information

Current User: Bubba's Heroes
Current ORTeam: 0521 MAHOMEB1IEB **Bubba's Heroes** **Rep:** Bubba

Garden Empire Interactive© Indv Menu - R_MENU_ORT reg.geva.org

<p>Team Mgt</p> <ul style="list-style-type: none"> ▶ Edit Team Rep Information ▶ Edit Coach Information ▶ Edit Player Information <p>Tournament Mgt</p> <ul style="list-style-type: none"> ▶ Tournament Entry Form ▶ Enter Tournament ▶ Tournament Status 	<p>Team Rep: Hubba Bubba Address: 555 Anywhere Nowhere, NY 12345 Phone: 212-555-1212 Email: bubba@myhometown.com</p> <table border="1" style="width: 100%; border-collapse: collapse; margin-top: 10px;"> <thead> <tr> <th style="width: 15%;">Number</th> <th style="width: 45%;">Player</th> <th style="width: 10%;">Height</th> <th style="width: 10%;">Year</th> <th style="width: 10%;">R/L Handed</th> </tr> </thead> <tbody> <tr> <td colspan="5" style="text-align: center; padding: 5px;">9. Click on "Enter Tournament"</td> </tr> </tbody> </table>	Number	Player	Height	Year	R/L Handed	9. Click on "Enter Tournament"				
Number	Player	Height	Year	R/L Handed							
9. Click on "Enter Tournament"											

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Edit Player Information: You can use this area to add your players to the roster. Alternatively, you can attach a roster, computer generated from your regions registration system, to the Tournament Entry Form.

Tournament Entry Form: This displays a PDF file of a blank Tournament Entry Form (has your team information, but no tournament information). To get a Tournament Entry Form for a specific Tournament, click on Tournament Status and then the name of the Tournament.

Tournament Status: Will show you a list of all tournaments your team has entered in GEVA. Use this area to print the correct Tournament Entry Form.

Garden Empire Interactive© T_TRNsel - Event Calendar reg.geva.org

Select to view Event calendar

Event Filter

[Print](#)

Gender: Womens Mens

Level: AA A BB B

Date:

10a. Select Gender

10b. Select Level of Play

10c. Then click the "View" button.

Red = Updated info
Blue = Divison full

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Select to view Event calendar

Event Filter

Print

Gender: Womens Mens
Level: AA A BB B
Date: - ALL -

Red = Updated info
Blue = Division full

First | Prev | Next | Last | 1 th

Date	Event	Level	Site	Count	Contact
Dec 6, 2008	PZ Mens B	MB	PowerZone Denville		
Dec 20, 2008	Steven's MB	MB	Stevens Tech Hoboken		
Jan 4, 2009	Hunter Men's B	MB	Hunter College Nyc	160	Ray Bello
Jan 11, 2009	PowerZone Men's B	MB	PowerZone Denville	160	Mark Thatcher

11a. To get information about a tournament, click the event's name.

11a. To get information about a tournament, click the event's name.

11b. To ENTER a tournament, click the division next to the Event.

Current User: **bubba's heroes**

Add Team to Tournament

DAC Men's B & BB
MB
Feb 14, 2009

12. Click "OK" button to confirm that you want to enter the tournament.

Current User: **bubba's heroes**

Current Status on Events Entered!

?

Status	Date	Level/Division	Event	Site	Contact
P [delete]	Feb 14, 2009	MB	DAC Men's B & BB	Downstate Athletic Center	Joel Stanford

13a. To withdraw from the tournament (only available while your status is "P" for Pending).

13b. Click the name of the Event to Print a Tournament Entry Form. The form will have instructions on where to send the form and payment. You may attach a roster, computer generated from your regions registration system, instead of filling out the form by hand.

13c. Directions to the facility.