

Executive Council Meeting

MINUTES

NOVEMBER 22, 2011 10:40AM – 12:54PM

DOWNSTATE ATHLETIC CENTER

MEETING CALLED BY	Executive Council
TYPE OF MEETING	Monthly
NOTE TAKER	Meredith Hertlein (MH) – Office Administrator
ATTENDEES	Phil Wagenblast (PW) – Commissioner Joel Stanford (JS) – Junior Competition Director George Fetz (GF) – Adult Competition Director Tim Countryman (TC) – Officials Chair

Old Business

NJ BOYS

DISCUSSION	Discussed the addition of a NJ boys' representative. This item remains open		
CONCLUSIONS	None at this time		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	
To be revisited at a future date	ALL		

BOYS TOURNAMENTS

DISCUSSION	JS restated that all GEVA run boys' tournaments will be \$175 to remain competitive with other regions. Clubs may run their own boys tournaments and determine their own fees.		
CONCLUSIONS	N/A		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	
N/A	N/A	N/A	

OFFICE ADMINISTRATOR POSITION

DISCUSSION	The GEVA website does not include an e-mail link for the new office administrator. Creating a full time position for the office administrator will incur many additional costs (insurance, worker's compensation, etc.).		
CONCLUSIONS	To save on the additional costs, the office administrator will be hired through a sub-contractor.		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	
Add office administrator e-mail (admin@geva.org) to www.geva.org	MH		

MEN'S B REPRESENTATIVE

DISCUSSION	Jacques Benoit is still not listed as the Men's B Representative.		
CONCLUSIONS	PW needs to officially approve Jacques Benoit was the new Men's B Representative.		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	
Add Jacques Benoit as the Men's B Representative	PW		

WILDWOOD TOURNAMENT

DISCUSSION	This item remains open from the last meeting.		
CONCLUSIONS	None at this time.		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	
GF will continue following up with Wildwood and working on a cost analysis.	GF		

New Business

MEETING TIME

DISCUSSION	N/A		
CONCLUSIONS	Future meetings will be held at 9am		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	
N/A	N/A	N/A	

REGISTRATION

DISCUSSION	Current and projected registration numbers were discussed. PW presented a summary report of all current memberships.		
CONCLUSIONS	It is projected there will be approximately 4000 girls registered as junior players this season.		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	
N/A	N/A	N/A	

USAV EFFECTIVE PRACTICES MEETING

DISCUSSION	PW reported on his trip to Colorado for the USAV Effective Practices Meeting. A copy of the agenda for the meeting was distributed.		
CONCLUSIONS	N/A		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	
N/A	N/A	N/A	

GEVA LOGO

DISCUSSION	USAV is updating all regional contact information and logos.	
CONCLUSIONS	The GEVA logo needs to be cleaned up and sent to USAV	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
PW asked TC to have a clean logo sent to USAV	TC	

COMPLIANCE

DISCUSSION	N/A	
CONCLUSIONS	USAV will send a representative (Denise) in late January / early February to check GEVA's compliance.	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
N/A	N/A	N/A

TAXES

DISCUSSION	Taxes need to be filed for the last fiscal year before this fiscal year's taxes are due	
CONCLUSIONS	A tax accountant will be brought in to assist	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
PW has a meeting with the tax accountant scheduled	PW	

R2 AND SCOREKEEPER TRAINING AND CERTIFICATION

DISCUSSION	R2 and scorekeepers can now train and become certified online	
CONCLUSIONS	The officials guide needs to be updated to reflect to the new training options.	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Update the officials guide or delegate and approve the update	TC	

OFFICIALS COMPENSATION

DISCUSSION	Should officials be compensated when a tournament they are scheduled to work is cancelled? How?	
CONCLUSIONS	If a tournament is cancelled later than midnight of the Wednesday before the tournament AND the scheduled official cannot be reassigned; s/he will receive a partial compensation of \$75. Mandating that court fees by paid by one week before the tournament will offset this cost.	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Update guides to reflect this decision	TC	

ADULT LEAGUE DATA

DISCUSSION	Adult league data from last season is still accessible online		
CONCLUSIONS	This data needs to be cleaned up / reset		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	
After junior try-outs conclude and things settle for the junior league	JS	12/25/2011	
JS will clean up / reset the data			

ADULT TEAM ROSTERS

DISCUSSION	Currently the registrar is tasked with setting up rosters for all adult teams		
CONCLUSIONS	Next season, teams / clubs will set up their own rosters through webpoint		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	
N/A	N/A	N/A	

PRINCETON ATHLETICS

DISCUSSION	Ryan Yurko at Princeton Athletics needs a copy of GEVA's W-9 to pay their Arbiter Assigning Fees.		
CONCLUSIONS	See action items		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	
Send information directly to Ryan Yurko	PW		

TAX EXEMPTION

DISCUSSION	N/A		
CONCLUSIONS	See action items		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	
Provide TC with proof of GEVA's tax exempt status for purchases	JS		

BEACH REPRESENTATIVE

DISCUSSION	N/A		
CONCLUSIONS	GEVA seeks to identify a beach representative before next summer.		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	
To be revisited at a future date	MH		

REFEREE TRAINING

DISCUSSION	N/A		
CONCLUSIONS	Coach specification for referee training needs to be determined		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	
See conclusion	TC		